



Email : jkslsa1234@gmail.com
Telephone:0191-2539679 Fax:0191-2539962
U.T of JAMMU AND KASHMIR
LEGAL SERVICES AUTHORITY
JDA Complex Janipora Jammu

**Subject:- Secretariat Assistants Training Course(SATC) and
Foundation Course in respect of Senior Assistants
and Junior Assistants of J&K SLSA.**

ORDER NO:248-SLSA(LS) OF 2019

DATED : 20 .12. 2019

As per the Government Order No.200-JK(GAD)of 2019 and No.201-JK(GAD)of 2019 dated:16.12.2019, the following officials are hereby deputed for undergoing **Secretariat Assistants Training Course/ Foundation Course** at J&K Institute of Management, Public Administration and Rural Development Jammu / Srinagar as per the allotted slots **w.e.f 23.12.2019** :-

S. No.	Name of the official	Place of posting	of	Venue of Training.
Secretariat Assistant Training Course				
1.	Mtr. Fehimda Akhtar S.A	DLSA Budgam		IMPAD Srinagar
2	Rajinder Singh, S.A	TLSC, Basohli		IMPAD Jammu
3	Smt. Renu Gupta, S.A	HCLSC Jammu		IMPAD Jammu
Foundation Course				
1	Mohd Hayat Kumar J.A	TLSC Handwara		IMPAD Srinagar
2	Jivan Lal , J.A	TLSC, Thathri		IMPAD Jammu
3	Rajesh Sharma, J.A	DLSA Udhampur		IMPAD Jammu

The deputation of Senior Assistants / Junior Assistants shall be subject to the following conditions:-

- 1) That the Salary in respect of the trainees shall be drawn on production of the attendance certificate from IMPARD.
- 2) That the training shall be conducted for a period of two months in terms of Government Order No.1141-GAD of 2018 dated 16.07.2018.

(M. K. Sharma)

Member Secretary

No:SLSA(Estt) 07/2000/4619-25

Dated: 20 .12.2019

Copy to the:

1. Commissioner /Secretary to Government General Adm. Department Civil Secretariat Jammu.

2. Chairman District Legal Services Authority_____ for information and further necessary action.
3. Director General, Institute of Management Public Administration and Rural Development J&K, Jammu.
4. Secretary to Hon'ble Executive Chairman J&K SLSA for information to His Lordship.
5. Chairman Tehsil Legal Services Committee_____ for information and further necessary action.
6. Accounts Section J&K SLSA for information and further n/a.
7. All Concerned Officials for compliance.
8. In-charge Website J&K SLSA.
9. Order file / Concerned file.

Chair
20/12/19