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**JAMMU AND KASHMIR
LEGAL SERVICES AUTHORITY**
JDA Complex Janipur, Jammu

**Subject: Syllabus and type of question paper for written examination of
Junior Assistants in J&K Legal Services Authority.**

1. In terms of advertisement notification no. 01 of 2021 dated 08.03.2021, applications were invited for filling up of the vacant posts of Junior Assistants in the pay scale Level-4 (25,500-81,100).
2. Whereas, the said posts pursuant to Recruitment Rules, are required to be filled up by direct recruitment on the basis of merit to be obtained in the examination /test.
3. Whereas, the test structure, syllabus and type of question paper for the said examination would be as follows.

Test Structure

- (i) The test will comprise of written examination carrying 80 marks;
- (ii) The Interview shall be of 20 marks;
- (iii) The written examination shall be of 80 minutes duration.
- (iv) The question paper shall comprise of 80 questions and each question shall carry one mark. Each question will contain multiple choices.
- (v) There will be no negative marking;
- (vi) There will be no cut off point or pass marks in the examination, instead candidates shall be called for interview in the ratio of 5:1 i.e. five candidates against one vacancy on the basis of their merit obtained in the written examination.

Syllabus for the Examination:

- 1) The question paper shall comprise of following four parts with breakup of marks given against each part:
 - a) General English = 30 marks.
 - b) General Knowledge/Current Affairs = 25 marks;
 - c) Basic Concepts of Computers = 15 marks;
 - d) Job related awareness = 10 marks.

The syllabus for each part is given as follows:

Part-I General English:

This part shall comprise questions relating to the General English awareness of the candidates, including grammar, with special focus on Articles, Verbs, Tenses, Prepositions, Voice, Synonyms, Antonyms or

Punctuations etc., and factual understanding of events, dates, people, idioms or phrases etc.

Part-II General Knowledge:

This part shall comprise questions relating to the current affairs.

Part-III Computers:

This part shall comprise question relating to the knowledge of basic concepts about computer systems.

Part-IV Job related:

This part shall comprise job related questions including the terminologies generally used in the official/court work and types of communications etc.

No:LSA/Estt/04/2021/JA/

Dated :- 09.04.2021.

Sd/-
(M.K. Sharma)
Member Secretary

Copy to:

1. Director General Information J&K Jammu with the request to publish the syllabus in two leading daily newspapers of Jammu and Srinagar for wide publicity.
2. Secretary to Hon'ble Executive Chairman J&K LSA for information of his Lordship.
3. Incharge website, JKLSA.